

# EASTNOR & DONNINGTON PARISH COUNCIL

Parish Clerk: Mrs J Chester, Mapleside, Ashperton, Ledbury, Herefordshire, HR8 2RZ Tel: 01531 670036  
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## COUNCILLORS ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL TO BE HELD AT EASTNOR CRICKET CLUB PAVILLION ON MONDAY 12TH JANUARY 2026 AT 7.30PM

### Agenda

1. To Accept any Apologies for Absence and Note the Reason
2. To Record any Declarations of Interest and Consider any Requests for Dispensations
3. To Receive any Nominations to fill Eastnor councillor vacancy by Co-option
4. To Consider Approval of Minutes of Parish Council meeting held 10th November 2025
5. To Receive a Brief Report from Ledbury South Ward Councillor Stef Simmons
6. Public Participation Session for Local Residents to raise matters relevant to the Parish Council (Please note: Decisions cannot be made on items not on the agenda) *This item to be limited at the discretion of the chairman*
7. Planning: **NB: no paper copies of applications are available to view at the meeting unless specified**
  - a) To Consider Planning Applications referred for comment: none **(to be viewed online prior to the meeting)**
  - b) To Note Details of Decision Notices Received from Hereford Council: as per planning record
8. Governance:
  - a) To Receive Update on new .gov websites and email addresses
9. b) Finance:
  - a) To Note Finance Report and Bank Balances
  - b) To Receive Update on Bank Account Mandates
  - c) To Consider Payments of Outstanding Accounts
    - 000640: Autela - Payroll Services – £18.60
    - 000641: HALC – 2yr Domain hosting - £132.00
    - 000642: J Chester, clerk salary Nov/Dec as agreed plus expenses laptop, software & stationary £660.85
    - Direct Debit HMRC – PAYE quarterly
    - Direct Debit – Lloyds Bank – account charges Nov/Dec - £9.50
10. Highways/Footpaths:
  - a) To Note any new Highway and Footpath Defects
  - b) To Discuss further Speed Measures
11. Information Section / Correspondence / Discussion:
  - a) To Review Information and Outstanding Actions
  - b) To Discuss Eastnor Woodshed Noticeboard
12. Reports: To receive any reports from meetings attended
13. Training: To note any forthcoming training dates
14. To Raise Items for next scheduled Parish Council Meeting (no discussion)
15. To Note Date, Time and Place of Next Meeting as Monday 9<sup>th</sup> March 2026, 7.30pm at Brooms Green

Signed: *JL Chester*

(Clerk to the Parish Council)

Dated: 4<sup>th</sup> January 2026

The press and public are cordially invited to attend the meeting

## INFORMATION SHEET

### MEETING DATES

2026 – Monday 12<sup>th</sup> January (Eastnor), Monday 9<sup>th</sup> March (Brooms Green), Monday 11<sup>th</sup> May (Eastnor)

### PARISH CLERK UPDATE

- Road defects reported to Locality Steward / Herefordshire Council via website
- Website updated
- New laptop purchased
- Precept £7500 requested
- .gov website & emails requested
- Scottish Widows Bank Account and Mandate updated and now “live”

- Elections Dept of Herefordshire Council notified of councillor resignations and co-options
- Policies reviewed and updated where necessary

#### GENERAL CORRESPONDENCE RECEIVED

- Balfour Beatty – Weekly Locality briefings \*
- Balfour Beatty – road closure notices \*
- Balfour Beatty – Parish Briefing Notes \*
- HALC – Information Corner & Training Schedule \*
- Herefordshire Council – Talk Community Correspondence \*

\* Circulated to Cllrs.

**OUTSTANDING ACTIONS** – These are the consolidated actions outstanding after the last meeting:-

| DATE      | ACTION | STATUS   | AGENDA ITEM | DETAIL                                                                                                                                                                                                                                                                              |
|-----------|--------|----------|-------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Sept 2025 | Clerk  | Ongoing  | 8a          | Request changeover to .gov website and emails (£800 budget)                                                                                                                                                                                                                         |
| Sept 2025 | Clerk  | Ongoing  | 9c          | Update Lloyds Bank Account Mandate and investigate online authorisation of payments                                                                                                                                                                                                 |
| Sept 2025 | Clerk  | Reported | 10a         | Hedge by Parkway Garage needs cutting back. Hedge at Old Post Office, Eastnor needs cutting back. Footpath access between Donnington Church and Brooms Green fenced off. Potholes n Eastnor (school, railway bridge and Clenchers Mill Lane) & Donnington (by A417 and noticeboard) |

**PLANNING RECORD** – (last six months)

**251769 – Eastnor Cricket Club, Clenchers Mill Lane, Eastnor HR8 1RR** Proposed single storey rear extension to pavilion **PC Comment – support** **HEREFORDSHIRE COUNCIL DECISION: Granted 8.8.2025**

**252217 - Hillview, Hollybush, HR8 1ET** Proposed repairs and alterations to Hill View Cottage. **P C Comment –** The Parish Council support this application **HEREFORDSHIRE COUNCIL DECISION: Granted 15.10.25**

**252040 – Hill Farm (Gladwin) \Eastnor, HR8 1EF** – Proposed conversion and refit of barns and annexe. Western barn to a dwelling for flexible usage for either holiday/long term let, ancillary accommodation for farmhouse guests. Northern barn to multi use space. Annexe to make it fully habitable. Extension of farmhouse Refacing/rendering courtyard walls. Demolition of modern elements within site. **HEREFORDSHIRE COUNCIL DECISION: Granted 8.9.25**

**252105 – St John The Baptists Church, Upper Road, Eastnor, HR8 1RB** – T1 Yew - remove ring of ivy from ground level up to head height. All around lower crown up to half height, reduce 2-3m on three sides and by 4m on north side over path. T2 Oak - severe crown lift to 4m to clear stem. T3, T7, T8 Yew - remove ring of ivy from ground level to head height. SG4 Box - no work. G5 Irish Yews - remove ring of ivy from ground level up to head height. G6 Yews x6 - Coppice central stem leaning NE over road. **HEREFORDSHIRE COUNCIL DECISION: Granted 2.9.25**